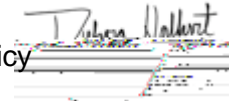


March 23, 2021

TO: Council of Chief Academic Affairs Officers (CCAO)  
Council of Senior Student Affairs Officers (CSSAO)

FROM: Hae K. Okimoto  
Associate Vice President for Student Affairs

Debora J. Halbert  
Associate Vice President for Academic Programs and Policy



SUBJECT: UPDATED - Part of Term Classes and Consistent Start Dates

This memo updates the January 11, 2021 memo that establishes common start dates for all part of term classes offered during the academic year and summer months. It is intended to

V W D Q G D U G L J H W K @ € 0 @ ó % 0 D b @ @ Y @ „ ~ G R U p p r S G D @ € 0 V \$ Y @

Fall/Spring Part of Term Starting Week	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
5-week	X					X					X					
6-week	X						X									
8-week	X								X							
10-week	X															
16-week	X															

For Summer, with two existing six-week summer sessions, the term will typically begin on a Monday, though the first meeting of a class may meet on any day during the first week. Summer session start dates for classes longer or shorter than the typical six week session (meaning 3, 5, 8, 10, 12, or 13 weeks), will begin on a Monday for the weeks listed in the graph below. If the Monday falls on a holiday, the start shall move to the next business day.

Summer Part of Term Starting Week	1	2	3	4	5	6	7	8	9	10	11	12
3-week	X			X			X			X		
5-week	X						X					
6-week	X						X					
8-week	X				X							
10-week	X		X									
12-week	X											
13-week	X											

Exceptions may be made for the following:

- x Special population courses that are not shared across the system (e.g. Medical School, Law School, Pharmacy School, cohorted programs, or select CTE programs).
- x Sponsored courses (e.g. funded by grants, early college).
- x Courses aligned to the DOE schedule designed for high school and summer bridge participation.

We recognize that campuses may have a need to offer parts of terms that are not reflected in the charts above. Campus Vice Chancellors for Academic Affairs have the authority to approve or deny these requests. If approved, the campus accepts full